

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 4/14/2015	(3) CONTACT/PHONE Ryan Hostetter, Senior Planner\ (805) 788-2351	
(4) SUBJECT Request to approve an amendment to the contract for special services with SWCA Inc., for staff support associated with the proposed Phillips 66 rail spur project Development Plan / Coastal Development Permit in the amount of \$62,120.00 for a total final contract amount of \$181,751; DRC2012-00095. District 4.			
(5) RECOMMENDED ACTION It is recommended that the Board approve the contract amendment with SWCA Inc. to provide additional staff support for the proposed Phillips 66 Rail Spur Development Plan / Coastal Development Permit.			
(6) FUNDING SOURCE(S) Applicant Funded	(7) CURRENT YEAR FINANCIAL IMPACT \$181,751.60	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)  19001511		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: <u>August 6, 2013</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Lisa Howe			
(18) SUPERVISOR DISTRICT(S) District 4			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / Ryan Hostetter, Senior Planner

VIA: Ellen Carroll, Planning Manager & Environmental Coordinator

DATE: 4/14/2015

SUBJECT: Request to approve an amendment to the contract for special services with SWCA Inc., for staff support associated with the proposed Phillips 66 rail spur project Development Plan / Coastal Development Permit in the amount of \$62,120 for a total final contract amount of \$181,751; DRC2012-00095. District 4.

## **RECOMMENDATION**

It is recommended that the Board approve the contract amendment with SWCA Inc. to provide additional staff support for the proposed Phillips 66 Rail Spur Development Plan / Coastal Development Permit.

## **DISCUSSION**

This item consists of the submittal of an amended agreement with SWCA Inc. for special services associated with the proposed Phillips 66 Rail Spur Project Development Plan / Coastal Development Permit. Special services (Assistant Project Manager) have been requested by Phillips 66 Company associated with the processing of the Development Plan / Coastal Development Permit in order to expedite the permitting process. The original contract for special services with SWCA Inc. as it relates to this project was approved by the Board of Supervisors on August 6, 2013 in the amount of \$119,631.60. This contract amendment would allow for an increase to the original contract in the amount of \$62,120.00. This contract amendment is consistent with the County purchasing procedures.

## **Project Description**

The proposed project entails a request for an extension of an existing rail spur at the Santa Maria Refinery and construction of a railcar off-loading facility, above-ground conveyance pipeline, restroom facility, and an unpaved emergency vehicle access road from the end of the proposed rail spur to State Route 1. The project also includes a conceptual plan for provision of vertical coastal access through the project site to the Oceano Dunes State Vehicular Recreation Area. The proposed project site is located within the Industrial and Open Space land use category and is located at 2555 Willow Road (Highway 1), south of the village of Calendar Garrett. The site is in the South County Coastal planning area.

## **Background**

Bill Henry (SWCA) has provided Assistant Project Management services for the County on numerous projects over the last 10 years. Based on previous experiences with Mr. Henry in the role of Assistant Project Manager (including his knowledge of both CEQA and County rules and regulation), the department and the applicant have agreed that the services requested will help facilitate the applicant's request for expedited processing of the proposed project.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

County Counsel has reviewed and approved this contract for form and legal effect and the contract complies with all

county contracting policies and procedures.

### **FINANCIAL CONSIDERATIONS**

The applicant will fund the contract amendment. The consultant cost associated with this amendment is \$62,120.00. The total contract amount, including this amendment, is \$181,751.60.

### **RESULTS**

Upon approval of this contract amendment, SWCA Inc. Consultants will be authorized to continue to perform special services associated with the proposed Phillips 66 Rail Spur Project. This is consistent with communitywide results of a safe community, a healthy community, prosperous and well governed community

### **ATTACHMENTS**

1. Attachment 1 - Contract Amendment
2. Attachment 2 - Exhibit C to Contract Amendment